

## WESLEY CHURCH CENTRE LETTINGS RATES JANUARY – DECEMBER 2023

Hourly rates					If booked together, 2nd space half price			
	Discount %	Hall	Coffee Lounge	Atrium	Upper Room	Creche	Worship Area alone	Worship Area & downstairs
<i>Seating capacity</i>		100	25	35	25	35	250	
<b>One-off bookings</b> <i>(up to 10 bookings in year)</i>	0	£21.00	£15.75	£21.00	£11.55	£11.55	£42.00	£65.10
<b>Ongoing regular bookings</b> <i>(after first 10 bookings in year)</i>	10%	£18.90	£14.17	£18.90	£10.40	£10.40	£37.80	£58.60
<b>Ongoing regular bookings</b> <i>(after first 20 bookings in year)</i>	17.50%	£17.32	£12.95	£17.32	£9.45	£9.45	£34.65	£53.72
<b>Ongoing regular bookings</b> <i>(after first 30 bookings in year)</i>	25%	£15.75	£11.75	£15.75	£8.55	£8.55	£31.50	£48.85

**Minimum hours per space is 1.5hrs.** Shared space bookings of the Hall or Atrium during Coffee Bar opening hours are by negotiation. Second space *on same heating circuit* attracts 50% discount.

One-off bookings out of coffee bar opening times will incur additional warden costs at **£10.90** per hour. The only exception is when the hirer can identify a suitable Wesley keyholder willing to steward the event as a volunteer.

Rehearsal time: lettings rates for rehearsal time *related to a performance* are by negotiation. For concert bookings, if the Wesley church piano needs to be tuned the cost is **£80.00**.

A projector and screen is available for groups to use. Projector costs an additional **£3.40 an hour** will be levied on top of the lettings rate to cover replacement cost of the bulb.

**EVENING REFRESHMENTS** The Wesley warden manages the operation for public events and helps serve. Wesley supplies hot and/or cold drinks *(to be agreed in advance)*, necessary disposables and equipment. Takings go to Wesley Coffee Bar.

**ROOMS MUST BE LEFT AS THEY WERE FOUND – ANY FURNITURE THAT HAS TO BE MOVED MUST BE PUT BACK IN THE ORIGINAL LAYOUT – PLEASE TAKE A PHOTO OF THE SPACE ON YOUR MOBILE PHONE BEFORE YOU MOVE ANY FURNITURE**

***PLEASE BE AWARE THAT THE CHARGES QUOTED MAY BE SUBJECT TO AN ANNUAL INCREASE EACH JANUARY***