

## WESLEY CHURCH CENTRE LETTINGS RATES JANUARY – DECEMBER 2017



### Not-for-profit hourly rates

	Discount %	Hall	Coffee Lounge	Atrium	If booked tog, 2nd space half price		Worship Area alone	Worship Area & downstairs
<i>Seating capacity</i>		<i>100</i>	<i>25</i>	<i>60 standing</i>	<i>25</i>	<i>35</i>	<i>250</i>	
<b>One-off bookings</b>	0	£18.18	£13.63	£18.18	£9.08	£9.08	<i>currently</i>	<i>undergoing</i>
<b>Ongoing regular bookings</b> <i>(at least 10x a yr)</i>	10	£16.35	£12.26	£16.35	£8.18	£8.18	<i>refurbishments</i>	<i>to be reviewed</i>
<b>Ongoing regular bookings</b> <i>(at least 20x a yr)</i>	17.5	£14.99	£11.24	£14.99	£7.49	£7.49	<i>currently</i>	<i>undergoing</i>
<b>Ongoing regular bookings</b> <i>(at least 30x a yr)</i>	25	£13.63	£10.21	£13.63	£6.81	£6.81	<i>refurbishments</i>	<i>to be reviewed</i>

Minimum hours per space is 1.5hrs. Shared space bookings of the Hall or Atrium during Coffee Bar opening hours are by negotiation. For-profit groups subject to surcharge of 30%-50%. Second space *on same heating circuit* attracts 50% discount.

One-off bookings out of coffee bar opening times will incur additional warden costs at **£8.55 an hour**. The only exception is when the hirer can identify a suitable Wesley keyholder willing to steward the event as a volunteer.

Rehearsal time: lettings rates for rehearsal time *related to a performance* are by negotiation. For concert bookings, if the Wesley church piano needs to be tuned the cost is £72.00.

A projector and screen is available for groups to use. Projector costs an additional **£3.00 an hour** will be levied on top of the lettings rate to cover replacement cost of the bulb.

**EVENING REFRESHMENTS** The Wesley warden manages the operation for public events and helps serve. Wesley supplies hot and/or cold drinks *(to be agreed in advance)*, necessary disposables and equipment. Takings go to Wesley Coffee Bar.

**ROOMS MUST BE LEFT AS THEY WERE FOUND – ANY FURNITURE THAT HAS TO BE MOVED MUST BE PUT BACK IN THE ORIGINAL LAYOUT – PLEASE TAKE A PHOTO OF THE SPACE ON YOUR MOBILE PHONE BEFORE YOU MOVE ANY FURNITURE**

***PLEASE BE AWARE THAT THE CHARGES QUOTED MAY BE SUBJECT TO AN ANNUAL INCREASE***